**Jeevaka Kaushal Weerasena**

22 Clifton Road, London, N3 2AR | 07877676754 | jkw5278@gmail.com

<http://jkwportfolio.co.uk/>

**Personal Profile**

I am an MSc Diploma graduate in Information & Technology presently seeking a job opportunity within the field of web development. I am a reliable and enthusiastic individual with a wide variety of experience in Information Technology. I am currently doing the Developers Programme at Just IT. I enjoy developing web pages and I am familiar with HTML and CSS while having some knowledge with JavaScript and MySQL. I would like to eventually work as a Front End Web Developer.

**IT Courses & Software**

* **Cisco Certified IT Network Training Course** (June – December 2013)
* **Web Master Online Training Course by e-careers.com covering major topics in ICT e.g. Java, MySQL, PHP, Dreamweaver, Flash, etc.)** (March – September 2012)
* **Photoshop Course** (February – June 2015)

**Qualifications/Education**

**Developer Program** – Just IT (February 2019 – Present)

**Diploma in Information & Technology** – Leeds Metropolitan University (September 2009 – 2011)

Dissertation: The Use of IT Facilities for Students with Cognitive Disabilities in Higher Education

**BSc (Hons) Computing** – Second Class Honours, Leeds Metropolitan University (September 2006 – June 2009)

**CPD Framework** – Sheffield Hallam University (May – August 2015)

**GCSE English** – Grade C, Park Lane College (September 2005 – June 2006)

**AVCE ICT** – Park Lane College (September 2004 – June 2006)

**GCSE Maths** – Grade C, Park Lane College (September 2003 – June 2004)

**GNVQ Intermediate in ICT** – Merit, Park Lane College (September 2003 – June 2004)

**IT Skills**

**Web Development -** HTML, CSS, JavaScript, Bootstrap

**Software Development –** C#, ASP.NET, MySQL

**Core Skills –** HTML, CSS, Photoshop

**Projects –** [JK's Autoworld](http://jksautoworld.co.uk/), [Marvel Movie Database](http://jkweerasena-001-site1.dtempurl.com/), [Glassworks in London](http://jkwportfolio.co.uk/photo_viewer/), [Top 40 Anime Characters](http://jkwportfolio.co.uk/animelist/anime_list.html)

**Employment Summary**

**Barnet Hospital, London**

**IT Support November – December 2018**

* Setting up PCs in wards and sections across the hospital
* Installing additional monitors, scanners and other IT equipment to existing laptops and PCs
* Performing checks on devices to ensure consistency
* Sorting out deliveries of work carts and dispatching them to correct destinations

**Freshfields Bruckhaus Deringer, London**

**Warehouse Clerk/Admin Assistant March – September 2018**

* Began with two-week work placement in March at the purchasing supply office. Assisting with daily receipt of deliveries, checking against delivery notes, moving items to relevant areas, confirming all deliveries against purchase orders and daily preparation of purchase orders considering current stock levels and requirements
* 20-week internship begun late April: Storing legal documents into boxes to be archived, creating lists of details for each box, printing out documents and emails; creating covers and spines for folders

**Star Bus Company Ltd, London**

**Office Assistant September 2017**

* Creating spreadsheets to ensure staff records are up to date and secured
* Tracking vehicles to highlight “dead” mileage

**Action for Blind People, Leeds**

**Admin Support/Options Trainee July 2015 – February 2016**

* Inputting data taken from assessments and enquires onto an online database system with information from patients who are blind or partially sighted
* Complying with strict data protection regulations

**Auckland, New Zealand**

**Freelance Data Entry June 2013 – June 2014**

*Spent 1 year working in New Zealand on a freelance basis for the following companies, Cyberglue Software and CEC Auckland.*

* Worked on a project to adapt the CEC website to be viewable on mobile devices

**Canal River Trust, Leeds**

**Engineering Data Transfer Assistant May 2012 – June 2013**

* Assisted the Engineering Survey team by reviewing, collating and transferring data from CCTV culvert surveys via the MOSS electronic data filing system.

**Blue Arrow Catering Leeds**

**Data Entry July 2011 – August 2011**

* Updated the database with information from CV of candidates
* Handled information in line with the Data Protection Act
* Filed documents to the relevant sections of the office
* The role allowed me to further develop my IT skills at a practical level

**Remploy, Leeds**

**Admin Support June 2010 – September 2010**

* Worked as an Administrative Assistant at one of the Remploy branches
* Filling, typing up letters and taking phone calls
* Searching online for job vacancies for the service users
* Developing my interpersonal skills

**Hobbies and Interests**

* Photography
* Cars, Music, Movies and Current Affairs
* Animation

**References Available on Request**